



QUESTIONS AND ANSWERS

Level 1 Energy Audit Data Collection February 13, 2024

LEVEL 1 ENERGY AUDIT DATA COLLECTION

1. It seemed like data from other churches was getting into my spreadsheet. Is this still a problem?

This issue should be fixed now as the spreadsheet link now auto-downloads the file. Previously this was happening when applicants were opening the Google sheet and adding the data. Instead, the sheet should be downloaded before completing it. Once completed, it can then be uploaded per the instructions.
2. Are R-Value of walls and windows necessary?

No, as long as the applicant provides the construction type of the wall and the building construction date, RAN-RM team can estimate the R-values.
3. Is the quantity of light fixtures necessary?

Yes, it is necessary to provide the quantity of each light fixture and their correct wattage. This will be used to calculate Lighting Power Density.
4. Is 2/21 a hard deadline for data submission?

No, that is a soft deadline. Since CU-Boulder students will be providing data collection assistance, applicants can submit their data by 2/27.
5. Will there be an information session?

No, there will not be an information session. Instead, for assistance on completing the audit, CU Boulder students will be contacting applicants to provide assistance with the data collection. These one-on-one meetings should lead to better results.



6. [Do churches that participated in the trial run last spring need to complete the L1 audit form?](#)
Yes, these churches still need to complete the form because at this stage, we are requiring additional information as well as some repeat information.
7. [Are we able to include multiple photos in a single file which we can upload in the form?](#)
Yes, we recommend you paste multiple photos, as when you're taking perimeter photos, into a word document and then upload the file. Please make sure photos of floor plans and name plates are higher resolution as students need to clearly see the information.
8. [How can I add the number of bulbs when in the lighting systems tab of the spreadsheet?](#)
Applicants can add additional fixture types that are not present in the drop down by selecting "User Input" and Typing Bulbs under fixture type, number of bulbs can be added in the fixture quantity column itself.
9. [Can I upload information related to heating/cooling system, lighting, equipment, and temperature setpoints as attachments rather than filling out the spreadsheet?](#)
With the exception of "Other Building Envelope Data" and "Walls-Roof-Foundation Data" all the other data can be uploaded as attachments following the upload section for "Building Envelope and Systems Data".
10. [Can I upload additional file such as previous audit reports, retrofit measures, and retro-commissioning reports?](#)
Yes, the last section of the Google Form should provide applicants with space to upload any additional information. Applicants can upload 10 files per upload section. We have provided 2 such sections.